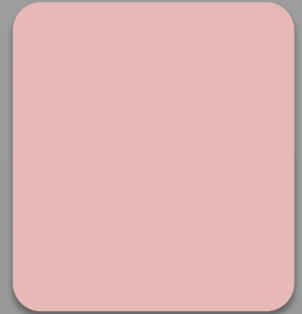
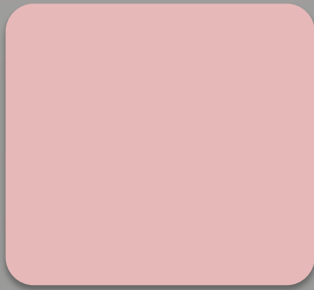


Mock Job Fair – MVMS November 14, 2016



Community
Building

Mock Job
Fair

Teachers
act as
recruiters

Students
practice
new skills

Relate job
openings
to ESOL
training
programs

Getting started

Select date !

Brainstorm ideas with teachers and site administrator

By email and in person

Obtain teacher feedback

Create program plan

Incorporate changes

Email plan

Present to teachers

Logistics

Decide on start and end time

But wait, ...The mock job fair might not benefit my students...**Yes it will!**


Beginning –
introduce self, shake
hands, talk with
other
teachers/students

Intermediate –
introduce self, shake
hands, talk about
your skills

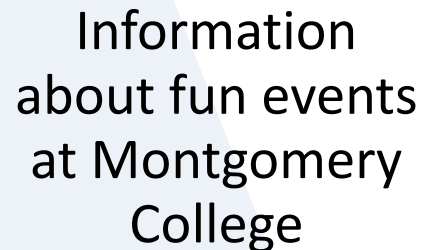
Intermediate II –
Create resume
and bring to the
event

Each student can
benefit
regardless of
level

But wait, ...Some students are not looking for a job... This is true. So think about....



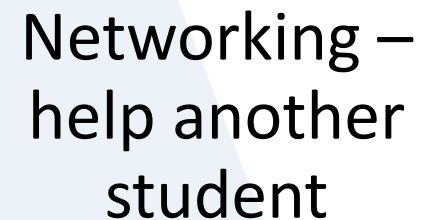
Information
about
community
resources



Information
about fun events
at Montgomery
College



Volunteer
opportunities



Networking –
help another
student

College and Career Coach

Program Plan

Classroom Activity

Job Descriptions

All posters

Evaluations



MC
handouts
materials

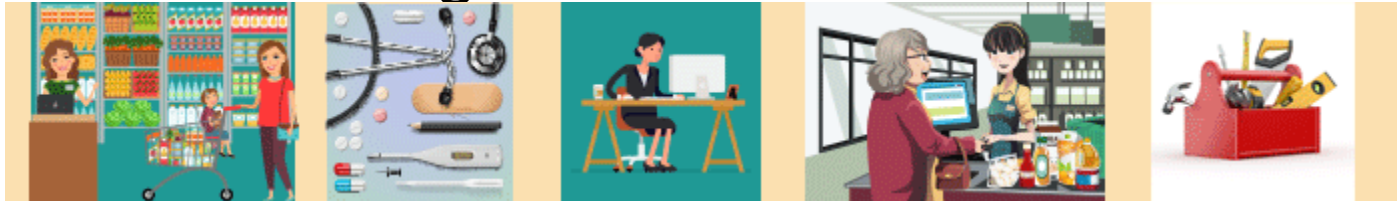
Creating job descriptions

- Use Indeed to find job titles and edit the listing to simplify



- Job titles = Montgomery College training programs

Work Plus! English and Basic Skills for Jobs



Recruiters

- Teachers select the job title they want
- Act as a recruiter




Don't Forget - Day Before Event

Visit
classrooms
to remind
the
students



Evaluation/Suggestions

Teachers



Hold in the beginning of the session, the mock job fair builds community and helps students feel more connected

Students



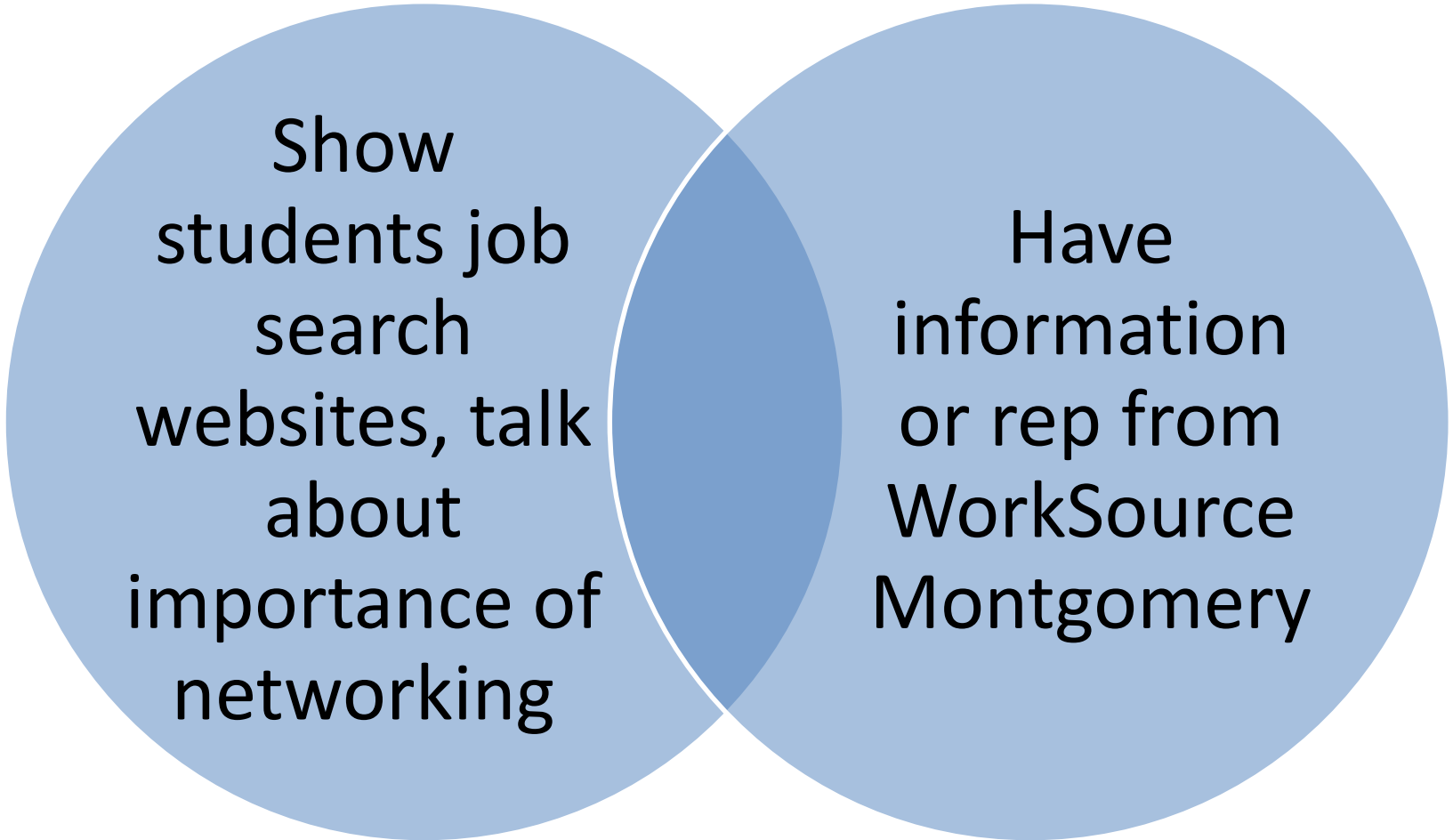
Real job openings

More job openings

Real recruiters

More teachers to act as recruiters

Additional ideas



Show
students job
search
websites, talk
about
importance of
networking

Have
information
or rep from
WorkSource
Montgomery

Logistics – 1 hour event

Everyone worked as a team, to move desks, hang posters, clean-up and encourage participation.